



**YAVAPAI COUNTY
DEVELOPMENT SERVICES
DEPARTMENT**

Customer Service & Permitting Unit

***BUILDING PERMIT:
APPLICATION TO ISSUANCE***

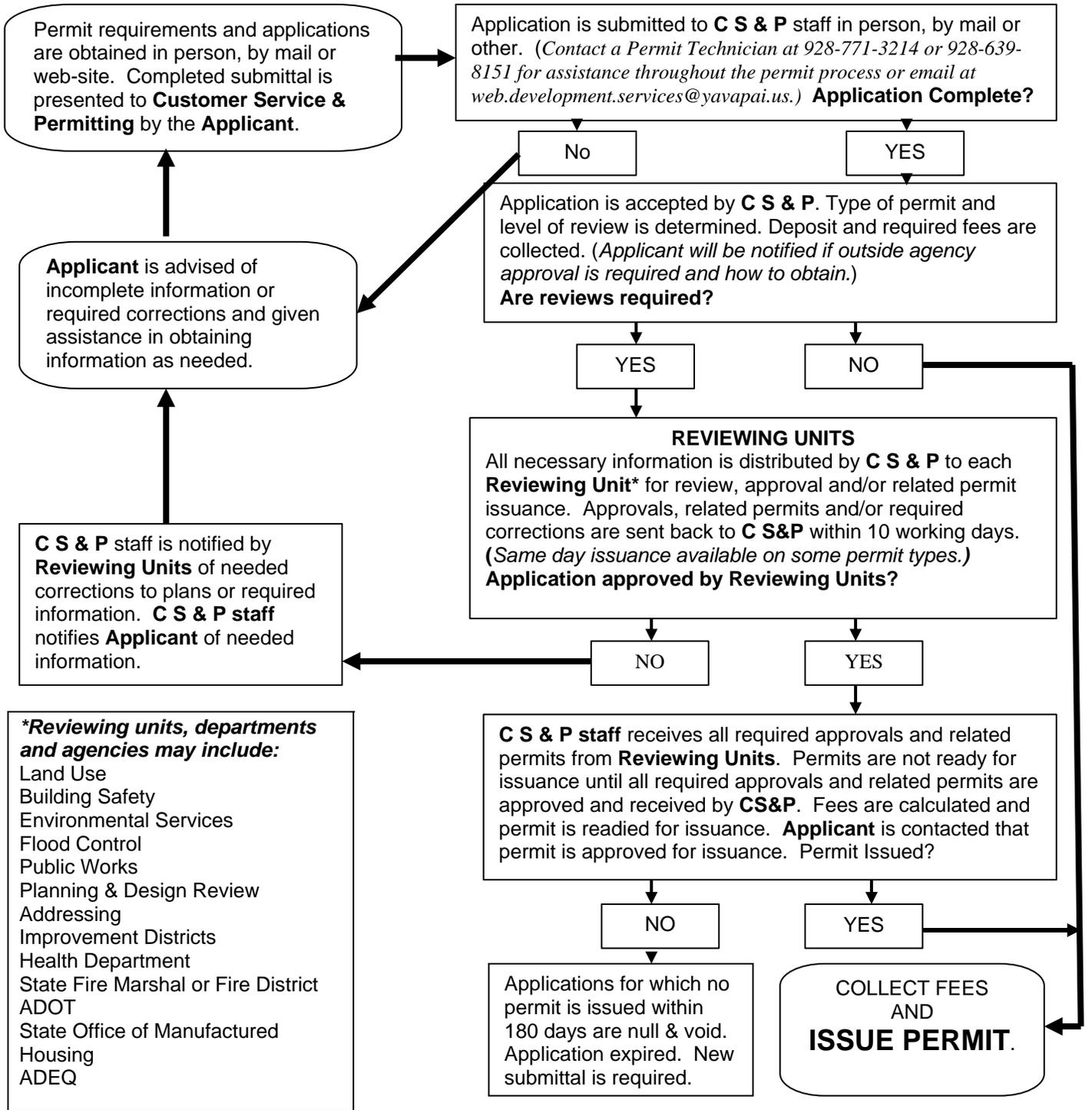
PROCESS OVERVIEW

1120 Commerce Dr.
Prescott, AZ 86305
(928) 771-3214

10 S. Sixth St.
Cottonwood, AZ 86326
(928) 639-8151

www.yavapai.us

YAVAPAI COUNTY DEVELOPMENT SERVICES PERMIT - APPLICATION TO ISSUANCE - FLOW CHART



- *Reviewing units, departments and agencies may include:**
- Land Use
 - Building Safety
 - Environmental Services
 - Flood Control
 - Public Works
 - Planning & Design Review
 - Addressing
 - Improvement Districts
 - Health Department
 - State Fire Marshal or Fire District
 - ADOT
 - State Office of Manufactured Housing
 - ADEQ

Administrative Completeness – The point where an application includes all information and corrections to allow a decision to issue same can be made. The time frame for administrative review does not begin until all required information is provided by the applicant.

Substantive review – The point where a permit is ready to issue, including payment of all monies due.

An applicant may receive clarification from the County of its interpretation or application of a statute, ordinance, regulation, delegation agreement or substantive policy statement per Section 112 of the Yavapai County Administrative Code (Building Code); Section 207 of the Yavapai County Planning & Zoning Ordinance; Arizona Administrative Code Title 18: R18-9-A301D (onsite wastewater and sewer lines); Water well code: Reg. 1-4-403.

Contact Yavapai County Development Services at 928-771-3214 or 928-639-8151 or web.development.services@yavapai.us