Onsite Wastewater System Abandonment Verification Form

This letter is intended to verify that the existing septic system, serving
Assessor’s Parcel Number: _______________________,
Onsite Wastewater System Permit Number (if permitted) _______________
has been abandoned per Arizona Administrative Code R18-9-A309D:

Closure requirements. A person who permanently discontinues use of an on-site wastewater treatment facility or a cesspool, or is ordered by the Director to close an abandoned facility, shall:
1. Remove all sewage from the facility and dispose of the sewage in a lawful manner;
2. Disconnect and remove electrical and mechanical components;
3. Remove or collapse the top of any tank or containment structure.
   a. Punch a hole in the bottom of the tank or containment structure if the bottom is below the seasonal high groundwater table;
   b. Fill the tank or containment structure or any cavity resulting from its removal with earth, sand, gravel, concrete, or other approved material; and
   c. Regrade the surface to provide drainage away from the closed area;
4. Cut and plug both ends of the abandoned sewer drain pipe between the building and the on-site wastewater treatment facility not more than 5 feet outside the building foundation if practical, or cut and plug as close to each end as possible; and
5. Notify the Department within 30 days of closure.

The Licensed Septic Pumping Professional Responsible for removing the sewage from the facility and disposing of it in a lawful manner was:

_________________________________________________________  ADEQ License #
Name of Company

Gallons pumped
Disposal site

The party(s) responsible for removal of electrical and/or mechanical components as well as the party(s) responsible for removal/collapse of the top of the tank, puncturing the bottom of the tank and filling of the tank with approved material was:

_________________________________________________________  ____________  ____________
Name  Signature  Date

_________________________________________________________  ____________  ____________
Name  Signature  Date

_________________________________________________________  ____________  ____________
Name  Signature  Date

Revised 9/2012